

## Checklist for during programming or prior to call design on using a 2-step Application Process

### Checklist

- Is the call within the scope of social services?
- Is the call expected to involve the submission of supporting documents to verify applicants' operative, financial capacity and project work plan?
- Are many proposals expected? (The definition of a large number depends on the capacities of the Managing Authority)
- Is the expected number of granted projects much lower (e.g., less than 50%) than the expected number of project proposals?
- Is there usually a need for quality assurance in the planned call?
- Is the call expected to grant projects of long duration?
- Country-specific or sector-specific questions can be added.
- If the answer is YES to question 1 and min. 50% of the questions, choose a 2-step application process.