

Annual Project Progress Questionnaire Template

This evaluation form aims to collect your opinion as partner on the overall project development, partnership dynamic, and quality of cooperation.

The data collected via the evaluation form is used strictly by the project team. The collection and interpretation of the data follows the General Data Protection Regulation.

Responding to the questions is voluntary, anonymous, and rapid.

PARTNERSHIP

1. The team had enough time to meet (in-person and/or online) for advancing with the project activities.

Mark only one oval.

Not very much

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Very much

2. There was sufficient, open communication between the partners.

Mark only one oval.

Not very much

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Very much

3. The partners coordinated effectively: complemented each other, avoided duplication, delivered together.

Mark only one oval.

Not very much

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Very much

4. Please, provide feedback per your organization's experience concerning the quality of the partnership; max. 1000 characters.

TASKS

5. The coordinator assumed its role adequately: responsible leadership, accountability, receptivity to partners.

Mark only one oval.

Not very much

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Very much

6. Each assumed its role adequately: compliance with coordinator's guidance, quality delivery on project tasks, delivery by deadlines.

Mark only one oval.

Not very much

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Very much

7. The division of tasks followed the one described in the application form, it was fair and allowed for flexibility in implementation.

Mark only one oval.

Not very much

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Very much

8. Please, provide feedback per your organization's experience throughout the overall project implementation; max. 1000 characters.

TIMETABLE

9. There was a clear timetable for each partner.

Mark only one oval.

Not very much

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Very much

10. All/most of the partners respected the deadlines.

Mark only one oval.

Not very much

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Very much

PLANNING AND MANAGEMENT

11. There were clear deadlines for all/most of the project products in the project calendar/Gantt chart.

Mark only one oval.

Not very much

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Very much

12. The roles and responsibilities of each partner were described clearly in the project plan.

Mark only one oval.

Not very much

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Very much

PARTNER SELF-ASSESSMENT

The workload respected your estimation.

Mark only one oval.

Not very much

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Very much

13. You are satisfied with the quality of your activities and/or products within the Project (to be filled in both by coordinator and project partners).

Mark only one oval.

Not very much

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Very much

ADDED VALUE OF EUROPEAN COOPERATION

14. I learned new information/skills by being a coordinator/partner within this project.

Mark only one oval.

Not very much

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Very much

15. Being involved in this project partnership provided me with input I would have never obtained if I had not been a partner in a European project.

Mark only one oval.

Not very much

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Very much

Thank you for filling out the evaluation form!